# **BARRINGTON COLLEGE**

Diploma of Business in Schools Program

Barrington College Suite 1, Ground Floor, 2 Boston Court Varsity Lakes 4227 Queensland

Tel: 07 5562 5700 Fax: 07 5562 5400

Email: admissions@barringtoncollege.com.au

#### **BARRINGTON COLLEGE OVERVIEW**

Barringtons began in 1991. Barrington's initially started out as the risk management and investigation company for the hospitality industry. Whilst we are still true to our investigatory foundations; Barrington's has subsequently become market leaders in training, human resources, risk management, security, IT development and personal vetting. Barrington services, while diverse, are perfectly complimentary. For more than 20 years, organisations from finance, hospitality, mining, building and retail sector (among others) have utilised a range of products from our suite with confidence and expectations.

#### **PROGRAM OVERVIEW**

Classes are specifically designed to cater for 2016 Year 11 students and / or Year 12 students. Classes are held at your campus or at our Varsity Lakes Campus after school hours. We also conduct holiday workshops at our Campus. Year 12 students must enrol in Term 1 in order to complete by the QCE reporting date.

Barrington College's Diploma of Business program provides an umbrella view of the Business world. The qualification equates to a rank of 82, or an OP9 equivalent (QTAC Guide 2015)

Ideally the Diploma will commence in Term 1 2016 for Year 11 students and finish in Term 2 in 2017. The Term 3 will outline our life after school.

## Life After School - The Real World

"Students' learning can be enhanced when they are given an opportunity at the end of their schooling, to integrate knowledge, consolidate key skills, apply knowledge to authentic problems, reflect, and develop their professional identity." – A Capstone Approach.

### Subjects cover include:

- Job skills, employability, Career Direction
- Preparing for University;
  - School is a safety zone (life after school, the real world)
  - The reality of University life
  - Harvard referencing
  - Plagiarism
- Report writing, critical analysis

## **BENEFITS**

- The Diploma program can provide direct entry into University, with credit transfers. This can represent significant savings on University.
- Preparing students for 'Life After School' whether it is a University pathway, employment, or further vocational education.
- Students who enrol in Barrington College's Diploma, have direct access to our recruitment website, Career 4 U.

#### **PROPOSED TRAINING PLANS**

## **Option 1** – Standard Business

BSBADM502	Manage meetings
BSBPMG522	Undertake project work
BSBRSK501	Manage risk
BSBADM506	Manage business document design and development
BSBMKG414	Undertake marketing activities
BSBCMM401	Make a presentation
BSBHRM506	Manage recruitment, selection and induction processes
BSBWOR501	Manage personal work priorities and professional development

## Option 2 – Business with financial focus

BSBADM502	Manage meetings
BSBPMG522	Undertake project work
BSBRSK501	Manage risk
BSBADM506	Manage business document design and development
BSBSLS501	Develop a sales plan
BSBFIA401	Prepare financial reports
BSBHRM506	Manage recruitment, selection and induction processes
BSBWOR501	Manage personal work priorities and professional development

## **Option 3** – Business with administration focus

BSBADM502	Manage meetings
BSBPMG522	Undertake project work
BSBRSK501	Manage risk
BSBADM506	Manage business document design and development
BSBMGT403	Implement continuous improvement
BSBINM401	Implement workplace information system
BSBHRM506	Manage recruitment, selection and induction processes
BSBWOR501	Manage personal work priorities and professional development

#### **CAREER DIRECTIONS**

Our Career Directions program provides highly personalised face to face career support that empowers young people to explore new career pathways.

Our program will include;

- Career profiling
- Resume preparation and writing
- Job search / reverse marketing
- Winning interview techniques

#### **COST**

Enquiry today to find out our program cost.

#### **PRE-REQUISITE SUBJECTS**

A pass in Year 10 English is highly recommended due to the high level of literacy. A pass in Year 10 Business Studies would be an advantage; however most students should be able to achieve good results with an appropriate application to study.

# **MORE INFORMATION**

If you would like any further information please contact Tania Whatmore, Barrington College's Academic Executive on 07 5562 5700 and you are more than welcome to come to the college for a tour and obtain further information.

If you would like to apply for our program and would like to receive a Letter of Offer, please complete the application form on our website and return to our admissions team either via email, drop into the college or post to our Varsity Lakes address.



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